



OPERATOR REQUIREMENTS

There are a number of company and personal details we require before we are able to supply our clients with owner operators. KPH undertakes the responsibility to ensure that all owner operators comply with safety, regulatory and industry requirements. To achieve this we must hold copies of all relevant and current information for you, your operator/s and your equipment.

ALL COMPANY AND PERSONAL INFORMATION IS HELD AND HANDLED IN THE STRICTEST CONFIDENCE AND WILL NOT BE DIVULGED TO ANY PARTIES WITHOUT YOUR PRIOR APPROVAL.

COMPANY / PERSONAL REQUIREMENTS

The following list details all of the **MANDATORY** requirements where we require copies from you for registration. We also require our owner operators to fill out the relevant KPH forms.

1. *Australian Business No. (ABN)*
2. *Public Liability Insurance certificate of currency (\$10,000,000 cover)*
3. *OH&S Compliance:*
 - a. *Certificate of Competency / Machinery ticket (relevant to equipment)*
 - b. *OH&S Safety Induction Card (formerly known as Red Card)*
 - c. *Plant Hazard Risk Assessment*
4. *Drivers Licence*
5. *Insurance:*
 - a. *WorkCover / Personal Accident & Illness (\$750/week – copy of Certificate of Currency required)*
 - b. *Motor Vehicle / Equipment - Comprehensive (copy of Certificate of Currency required)*

The following list details all of the **optional** requirements that are not essential, but those we would like you to have.

1. *Union Membership Details Including:*
 - a. *Union Card (Copy required)*
 - b. *Enterprise Bargaining Agreement (EBA) for Pty Ltd Companies*

or

EBA Exemption – for Owner/Operators (copy required - CFMEU Members only)

 - c. *Superannuation (CBus or Equiv - copy of Certificate of Currency required)*
 - d. *Long Service Leave (Co-Invest – copy required)*
 - e. *Redundancy (Incolink – copy required)*
2. *OH&S Compliance:*
 - a. *Equipment Owner / User Manual*
3. *Photo of Equipment*